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SOURCE Lu-ta Jen-min Jih-pao.

NORTHEAST ISSUES INSTRUCTIONS
FOR PRIVATE INDUSTRY INVESTIGATION

I. DIRECTIVE ON GENERAL INVESTIGATION OF PRIVATE INDUSTRY THROUGHOUT NORTHEAST, TO BE CONDUCTED BY NORTHEAST PEOPLE'S GOVERNMENT

[The following legend appeared in the original:]

General Code: Fa (1) [numbers in parentheses refer to appended characters] - 1539
Code: Ching (2) - 47.

The general investigation of private industry [private industry is defined in Part III of this report] is of very great significance to the development of the people's economy in the Northeast. Consequently, it will be necessary to understand thoroughly the spirit of the Northeast People's government's "Decision Concerning the Prosecution of a General Investigation of Private Industry Throughout the Northeast." Leaders in the various municipalities and hsien shall devote special attention to this project, organize their forces, make adequate arrangements, hold various assemblies, using every means to advantage, and issue broad, penetrating, interpretative propaganda. They shall allay all the fears that might arise among owners in private industry and reassure them that they may feel secure in filling out the forms honestly and accurately. Cadres participating in this project must bear a high degree of responsibility, labor assiduously, and strive to complete the program within the designated time. In this connection, the following special instructions have been formulated:

1. The Economic Planning Bureau of the Administration Office is charged with the duty of organizing the central leadership for this project. The bureau shall also train 30 students from industrial training schools to conduct sample investigations and then send the students to appropriate municipalities and hsien to take part in the investigation.

2. Each of the various municipalities and hsien shall form a Committee for the General Investigation of Private Industry. This committee shall consist of the chief of the Bureau of Industry and Commerce (or one of its departments) in the

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municipality or hsien and responsible cadres from the labor unions, trade associations, and other related agencies. Separate teams shall be organized, depending on local conditions, under the personal leadership of the mayor or hsien chief. The Bureau of Industry and Commerce (or its department) shall rank this project first among its duties for the present.

3. Inasmuch as changes have occurred in the classification of industries and occupations, the various municipalities and hsiens must change and standardize business licenses when they first examine the investigation forms. Tax agencies on all levels must cooperate in this undertaking. (The methods will be discussed elsewhere.)

Municipalities and hsiens shall immediately discuss this entire directive in detail, execute it properly, and submit a report to the Administration Office on the progress of their activities.

Dairen-Port Arthur Administration Office
Han Kuang (3), Commissioner
Ch'iao Ch'uan-chiu (4), Deputy Commissioner
9 August 1950

II. NOTICE NO 1, GENERAL INVESTIGATION OF PRIVATE INDUSTRY

1. Each of the various municipalities and hsiens shall organize immediately a Committee for the General Investigation of Private Industry. In addition to publicizing the intent of the investigation and pertinent directives, the committee shall conduct a survey to determine the number of mechanized industries and handicraft industries. The committee shall acquire a thorough knowledge of the forms involved, study methods of clarification and planning, examine the techniques of filling out forms, etc., then discuss and formulate definite plans.

2. Thirty students from industrial trade schools are to be assembled at the Administration Office. The Planning Bureau shall organize the students and select a sample area in which to conduct an investigation. The experience gained from this sample investigation, through research and analysis, will aid in the subsequent solution of problems. After the sample investigation is completed, the students will be sent to appropriate municipalities and hsiens to take part in the general investigation. The sample investigation shall be completed before 20 August.

3. The Bureau of Industry and Commerce (or its department) in each municipality and hsien shall send a collated report to the Administration Office every 5 days; Ch'ang-shan Hsien shall report every 10 days. All problems arising in the general investigation of private industry shall be reported by telephone, correspondence, or messenger, in order that they may receive prompt consideration. The facilities of the Lu-ta Jen-min Jih-pao (Dairen-Port Arthur People's Daily) and the Dairen People's Broadcasting Station also shall be made available for the solution of such problems. (The methods will be announced later.)

4. Before filling out forms for the general investigation, the various municipalities and hsiens shall institute an aggressive propaganda program, forming teams to organize assemblies, round-table discussions, and the like. They shall explain patiently and persuasively the significance of the general investigation and the procedure for filling out forms, all in minute detail, to alleviate whatever ideological concern may exist. (This shall be done prior to 15 August.)

5. After the process of filling out forms (from 16 August to 25 August) has begun, the municipalities and hsiens shall organize activists to inspect and to oversee the various units in their form-filling activities (but the activists are

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not to fill out forms for them) to discover imperfections promptly. The forms are to be examined between 26 August and 5 September, in the order in which they are received. In addition to the basic instructions, all notices and directives appearing in the Lu-ta Jen-min Jih-pac shall also be duly considered in connection with the examination of forms. Special attention is due the matter of accuracy in figures. Errors should be noted in writing, so that they will be corrected when the forms are returned to the units.

6. Official reports shall be drawn up, in duplicate, and assembled at the municipal and hsien offices prior to 10 September. One copy shall be retained and the other forwarded to the Planning Bureau. The municipalities and hsien shall further send a general report of all activities pertaining to the general investigation to the Administration Office prior to 15 September.

Planning Bureau
Dairen-Port Arthur Administration Office
9 August 1950

III. NOTICE NO 2, GENERAL INVESTIGATION OF PRIVATE INDUSTRY

1. This present regional investigation of private industry shall apply to two groups:

a. All industries equipped with power machinery, regardless of their scope, whether they are operating or not (for classifications, see explanation /not provided/); they shall use Form A.

b. All handicraft industries, whose basic number of workers is three or more; they shall use Form B. Any Northeast handicraft industry engaged in manufacturing, processing, or repairing, having a definite operational location, and not engaged in secondary industry, which has three or more persons participating in production, shall report on Form B (for the Survey of the Basic Status of Private Handicraft Industries). "Persons participating in production" refers to operational personnel actively producing at the workshop of the handicraft industry; the term applies to hired help, family members, workers, and apprentices (apprentices also engaged in work outside their field of apprenticeship are still considered apprentices). The term does not embrace part-time workers. When filling out the section of Form B headed "Number and Salary of Employees," observe Items 17-19 in the explanatory notes which accompany the form.

The municipalities and hsien shall determine the number of mechanized and handicraft industries which will be required to submit forms, so that Forms A and B may then be sent out to them.

2. Serial numbers are as follows:

Dairen City (including Dairen Hsien):	Lu(A)0001 - Lu(A)1500 Lu(B)0001 - Lu(B)1500
Chin Hsien (including Chin-chou City):	Lu(A)1501 - Lu(A)2500 Lu(B)1501 - Lu(B)2500
Port Arthur	Lu(A)2501 - Lu(A)3500 Lu(B)2501 - Lu(B)3500
Ch'ang-shan Hsien	Lu(A)3501 - Lu(A)4000 Lu(B)3501 - Lu(B)4000

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3. In any given case, both pages of Form A shall be coded with the same serial number, to avoid confusion. Form B has only one page. The serial number is to be written at the upper right-hand corner of the form in all cases.

4. The municipalities and hsiens shall set up a working sequence, based on business categories (as contained in a later directive). They shall then fill out a Unit Report Table (sample below) in duplicate. When the table has been sent to this bureau, examined, and returned, the municipalities and hsiens shall in turn instruct the various general investigation units to fill out the forms A and B7.

The Unit Report Table is reproduced with the following headings and six blank spaces provided under each heading: Serial Number, Name of Unit Reporting, Location, Type of Business, and Remarks.

5. Monetary exchange rates shall be announced later.

6. All materials used in the general investigation shall be kept in good order; they must not be lost. Excess materials shall be turned in.

7. This bureau can be reached by telephoning 3-4400 or 3-4484.

Planning Bureau
Dairen-Port Arthur Administration Office
10 August 1950

CHARACTERS

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| 1. 張 | 3. 韓光 |
| 2. 經 | 4. 喬傳珏 |

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